

We are currently seeking to recruit a highly motivated Personal Lines Executive for our Newcastle West branch. This is a fast-paced role dealing with clients through the phone and in person for car, home and van insurance. All CV's can be sent to hr@mig.ie

Responsibilities

- Advising clients on the best personal lines products to suit their needs.
- Processing new business, mid-term alterations and renewal requests.
- Maintaining a high standard of customer service.
- Assisting clients through the claims process.

The Ideal Candidate

- Have excellent interpersonal and communication skills.
- Have experience in a similar role and hold or be progressing through your CIP.
- Be highly organised, diligent, and thorough.
- Be a good team player who is highly motivated and enthusiastic.
- Be competent using databases, Microsoft Office, Word & Excel.
- Enjoy learning.
- Have customer service experience.

Benefits

- PRSA Contributions
- Permanent Health Insurance
- Life Assurance
- Maternity Benefit
- Paternity Benefit
- Parent's Benefit
- Institute Membership Fees
- Exam & Study Leave
- Personal Insurance Discounts
- Exam Financial Support
- Taxsaver Travel Pass Scheme
- Learning & Wellness Hub

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